

# MOHAMMED ALAIGAIL

+20-1556025887

[moahni86@gmail.com](mailto:moahni86@gmail.com)

Street No.9, Al-Waha,

Madinat Nasr, Cairo, Egypt



## SUMMARY

Three years of working experience at Primary Schools; enhancing and supporting students during class through participating and sharing ideas. Also, helping them doing their homework and solving their problems. In addition, there are also three years of working experience in insurance claims and underwriting at the United Insurance Company (Sudan). Working at an insurance company gives an impression in dealing with clients and helped in creating a good relationship with them. As well as enabling to discuss claims with loss adjusters and resolving problems.

## EDUCATION

### Khartoum University

Bachelor's Degree in Linguistics and French

2004 – 2009

### Khartoum University

Diploma in Qualifying Certificate for MA

2016 – 2017

### Khartoum University

Master in Teaching English to Speakers of Other Languages (TESOL)

2017 – 2019

## SKILLS

- An ability to work hard
- Cooperative with my workmates
- Eager to work anywhere and anytime
- An Ability to work under pressure
- Regular working hours
- Translation documents from Arabic to English and vice versa.

## CERTIFICATIONS

- Basic Computer Skills and Microsoft Office Certificate Programs
- Certificate in Chinese Language
- Security Skills related to Risks and Fire-fighting Certificate
- Certificate of Basic Reinsurance Treaties and Rating of Treaties Training Seminar

## PROFESSIONAL EXPERIENCE

### Claims Assistant

United Insurance Company (Sudan) | 2020 - 2023

- Reviewing Customers' documents to ensure validity for settlement
- Coverage of all risks such as : vehicle accidents, fires, marine, non-marine, property all risks, engineering insurance and bond
- Nominating a loss adjuster to assess the damages
- Making sure that the car after accident is sent to the contracted maintenance workshop

### School Teacher

Jaffar Abdu Elmalick Primary Schools | 2011 - 2014

- Making sure that the surrounding environment is suitable for students in order to not getting bored
- Organizing lessons step by step to facilitate education
- Making sure that every student participates in the class so as to check their knowledge
- Controlling and managing the class through putting some rules are the most important needs for every teacher in order to avoid disturbance