

Abdullah Adel Abdulazeim Mohamed

Junior Human Resources Specialist

EDUCATION

Bachelor of Arts in Sociology
Helwan University, Cairo, Egypt
Graduation Year: 2022

Diploma in Social Development
[Ain Shams University], [Cairo, Egypt]
Graduation Year: 2024

Diploma in Education
[Cairo University], [Giza, Egypt]
Graduation Year: 2025

PROFESSIONAL SUMMARY

Dedicated and passionate educator with +3 years of experience in Customer Service and 1 year of institutional work. Holds a Bachelor's degree in Sociology from Helwan University (2022) and a Diploma in Social Development (2024). Skilled in communication, teamwork, and social development strategies. Seeking to contribute to educational and social development projects with a focus on community growth.

FUNCTIONAL SKILLS

- Teaching and Curriculum Delivery
- Social Development Strategies
- Communication and Interpersonal Skills
- Team Collaboration
- Problem-Solving
- Proficient in Microsoft Office (Word, Excel, PowerPoint)
- Fluent in Arabic (Native) and English

EXPERIENCE

Institutional Work
[Al -Sabah Charitable Foundation], [Giza, Egypt]
[15/9/2018] - [15/5/2019]

- Assisted in organizing and managing institutional programs and events.
- Contributed to team projects aimed at social development and community engagement.

- Prepared reports and documentation for institutional activities

Customer Service Specialist

[Vodafone Egypt Telecommunications S.A.E.],[Cairo, Egypt]
[09/2019] - [10/2022]

A large and famous company in the field of communications in Egypt

I was working to help customers, find solutions to your inquiries.

Customer Service Specialist

[Orange Egypt Telecommunications S.A.E.],[Cairo, Egypt]
[09/2020] - [10/2023]

A large and famous company in the field of communications in Egypt

I was working to help customers, find solutions to your inquiries, and answer their Questions.

LANGUAGES

- Arabic: Native
- English: Very Good

CERTIFICATIONS

- [How to be HRM course with Ahmed Akeel., HR Management Certification]
- [Introduction to Human Resource Management course, Conflict Resolution Training]