



Ahmed Fouad Mohamed Elleithy

Address 1: Port-Said, Ogina & El Ghomoriah Street above QNP

Address 2: Cairo, Naser City, In Front of Wonder Land Mall

Phone No. +201003548696 -- +201555764819

E-Mail: ahmedfouad.e@hotmail.com

Introduction

I've passed and finished the following:

- **I.C.D.L** for using computer skills from British Council.
- Attended and passed “**Electronic Management for the Ports**” at 15/2/2018.
- International Language **English course**.
- **Toefl & I.E.L.T.S** English Exams.
- **C.M.A, P.1 preparation training program**.
- Attended and passed the **Central Bank of Egypt Training** Program: “Principles of Bank Operations”.
- I finished my **preparation exams for P.H.D** at Port-Said University in August 2016.
- Fulfill **Data-Analysis** course on Dec,2024.

Education

Master **Port-Said University**, Port-Said, Egypt June 2015.

Bachelor **Sadat Academy** for Administrative Sciences-Accounting Section, Port-Said, Egypt Jan,2010.

Skills

- | | | |
|----------------------|-------------------|--------------------------------------|
| • Financial planning | • Recordkeeping | • Planning |
| • Microsoft Word | • Microsoft Excel | • Power Point |
| • Time management | • Google Drive | • Capability of handling any program |

Experience

Financial Specialist

September,2013

Port-Said University-Port-Said, Egypt

- Created responsive plans for clients with options for customization and future optimization.
- Reviewed wide-ranging financial data and statements with a detail-oriented and knowledgeable approach.
- Determined customers' needs by carefully reviewing current expenses and income, tax status, and both short- and long-term financial objectives.

Accountant

Feb,2011 - July,2012

Cosco-Dom Marine Company, Port-Said, Egypt.

- Prepared accurate and timely reports for business leaders.
- Prepared monthly cash activity statements, delinquency reports, balance sheets, operating statements, and investment reports.

Planning Assistant

December,2010 - March,2011

Euro-Tex, Marine Company, Port-Said, Egypt

- Developed reports with information from Data graphs to illustrate project plans.
- Supported office activities by handling clerical duties such as creating, typing, and editing documents, memos, and emails.
- Oversaw team planning activities.
- Kept updated records for whom does it concern.

Professional Summary

Successful financial professional skilled in building personalized plans to meet short- and long-term financial goals. Build wealth and financial stability through diversified approaches. Accomplished in acquiring and retaining customers to maintain consistent business levels.

Talented Accountant skilled at completing daily assignments and contributing to team success. Always willing to take on any task. Adapts quickly to new needs and policies.

References

- **Mr. Mohamed El-Ashry** -Former Financial Manager of Cosco-Dom Marine Co.-
01222645632
- **Dr. Mona Sobh-Former** -Vice-Dean of Sadat Academy, Port-Said-**01223032344**
- **Dr. Ahmed Fayed** -Assistant Prof. of Accounting, College of Commerce, Port-Said Univ.-
01113664525
- **Dr. Mohamed Abdelrahman Al-Aidy** -Prof. of Accounting at the College of Commerce,
Port-Said- **01227913577**
- **Prof. Dr. Zein El-Abden Fares** -Prof. and Head of Acct. Dept. College of Commerce at Port-
Said Univ.- **01222459909**