

Eslam Mahmoud

Contact Details

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Professional summary

A dynamic and highly qualified lawyer, with sound experience in litigation in courts and proven track records of consultancy in comprehensive legal matters, seeking for a long term challenge position in an international law office/ consortium. Targeted positions imply (but not limited to) lawyer, legal consultant, contracts manager, legal affairs manager with the aim of long term value added to the company development thereto.

Key Skills

- Proficiency in all areas of Microsoft Office, including Access, Excel, Word and PowerPoint
- Excellent communication skills, both written and verbal
- Speaking & Typing Both English & Arabic Very Good(Arabic is my Mother Tongue)
- Able to work under pressure.

Employment History

Legal Consultant, Noor Commercial DMCC, Dubai, UAE.

(April 2018– Present)

Achievements and responsibilities:

- Provide legal guidance and assistance.
- Handling lawsuits, Track deadlines, gather information, strategize, prepare and file legal documents, throughout the entire litigation process.
- Advise on corporate matters, contract negotiations, and legal business strategy in the most advantageous manner for Firm.
- Draft and analyze agreements protecting the Firm's intellectual property. Write and approve requirements documents, product plans, and acceptance criteria for legal, regulatory, and technology builds.
- Research and draft legal memorandum that analyze new or amended financial regulations, and advises on how Firm can capitalize monetarily with the regulatory change requirements.
- Acting as liaison between the company management and the law firm when clarification is needed.
- Reviewing important contracts and documents, and checking safe following legal procedures.
- Recommending the firm about the legalities that is to be followed while performing various activities.
- Complete monitoring and reviewing of procedures for the safety of the firm in legal context.

- Active participation in matters like signing of agreements, contracts, property sale and purchase, etc.

Legal Consultant, Al Saeedi Advocates & Legal Consultants, Dubai, UAE.

(December 2014– March 2018)

Achievements and responsibilities:

- Provide legal guidance and advice.
- Preparing all kinds of memos, claim petition & defence in various kind of cases such as, civil, commercial, Real estate (before courts & arbitration centres), Penal, Vital statistics, and Labour cases.
- Attending expert meetings.
- Handling & representing mega insurance companies cases.
- Handling some cases against banks in commercial litigations.
- Facilitate dispute resolution by negotiating settlement agreements and payment arrangements with competitors and customer representation.
- Member of the litigation team handling lawsuits, Track deadlines, gather information, strategize, prepare and file legal documents, throughout the entire litigation process.
- Responsible for the examination of documents concerning, but not limited to, Anti-Money Laundering (AML), residential mortgage-backed securities (RMBS), collateralized debt obligations (CDO), credit swap derivatives, and antitrust.
- Active participation in matters like signing of agreements, contracts, property sale and purchase, etc.

Lawyer & Legal Consultant, Eslam Adel Law Firm, Zagazig, Egypt.

(June 2010 – November 2014)

Achievements and responsibilities:

- Preparing all kinds of memos, claim petition & defence in various kind of cases such as, civil, commercial, Real estate (before courts & arbitration centres), Penal, Vital statistics, and Labour cases.
- Attending expert meetings.
- Handling & representing cases against mega insurance companies cases.
- Handling some cases representing & against banks in commercial litigations.
- Member of the litigation team handling lawsuits, Track deadlines, gather information, strategize, prepare and file legal documents, throughout the entire litigation process.
- Attending court proceedings.

Lawyer & Legal researcher, Al Radwan Law Firm, Zagazig, Egypt.

(June 2008 – May 2010)

Achievements and responsibilities:

- Preparing various memos, claim petition & defence such as, civil, commercial, Penal, Vital statistics, and Labour cases.
- Handling & representing cases against mega insurance companies cases.
- Handling some cases representing & against banks in commercial litigations.

- Responsible for training newly hired litigation paralegals in the Legal Department.
- Attending court proceedings.
- Drafting Bills, legal opinions, advising the Speaker, drafting.

Legal Assistant, Al Adel Law Firm, Zagazig, Egypt.

(June 2004 – May 2008)

Achievements and responsibilities:

- Handling all legal administration work; such as organizing case files, submitting & following up administration requests and executions documents to the courts,
- Interviewing clients.
- Desk research.
- Drafting Documents.

Education

Faculty of Law /Assuit University

(September 2013– June 2014)

- Diploma in criminal law with high degree.

Faculty of Law / Zagazig University

(September 2004 – June 2008)

- Bachelor Of Law with high degree.

Courses

- **Certified arbitrator**, Egyptian Arbitration & conciliation Chamber.
- Successfully passed arbitration course from “Arabian commercial & Legal Arbitration Centre”
- ICDL Certificate (International Computer Driving License).