

To: Human Resources Director

Subject: Employment

Dear Madam/Sir,

Please find enclosed my current resume for your review and evaluation.

My desires to secure an employment, commensurate with background,
Education attached and enhances my experiences well. I am also eager to build a brilliant career
and travel abroad .I am available for assignment and hope to hear from you at your earliest
convenience.

References Available Upon Request.

Sincerely Yours,

Hala Sayed

Hala Sayed Fathy

Address:7 Hassan Elsayed Ahmed – Mohamed Rashad - Ahmed Esmat -
Ain Shams ELsharkya- Cairo, Egypt.

Tel:+20-24935048

Mobile:+20-01126927831

Personal Information:

Date of Birth:14 May, 1991. **Place of**

Birth: Cairo. **Marital status:** Single.

Email: Hala.fathy46@gmail.com

Career Objective: I am seeking for a challenge job in one of the following field

- A cabin crew team.
- Responsible and experienced flight attendant eager to be a part of a cabin crew team for domestic and international flights.
- My desire is to secure an employment, commensurate with background, education and experience attached and enhance my experience as well. I am also eager to build a brilliant career in a respectable organization without any stress on salary package.

Education:

Faculty of tourism and hotel, Helwan University.

B.Sc. of tourism 2012

Accumulative Grade: very good.

Work Experience

Company	Job Description ,Experience &Responsibilities	Duration
Air Memphis	Job title: Cabin Crew.	From September 2012 Till October 2014
Compass Travel	Job title : reservation hotels & tour operation (Domestic Tourism)	From October 2014 Till June 2015
One panorama	Job title : reservation hotels & tour operation (Domestic Tourism)	From July 2016 Till November2017
Tourico Egypt (Agazat Masr)	Tour Operator	From December 2017 Till Now

Training Experience:

- **Nile Valley Company:** Booking Airline Tickets – from 2010 to 2012.
- **Mani tours company:** Tour operator - 2012

language

Arabic: Native Language.

English: Good.

Skills:

Computer Skills:

- User of Microsoft Office and all operating systems.
- User of Internet and its application.

Communication Skills:

I have the ability to communicate with all kinds of people; I have a motivated and leadership character and am an innovative and open minded person with last updates.

Hobbies:

- Writing.
- Internet.
- Handmade Computing.
- Researching through Internet.
- Reading.

Availability:

I am available upon your request.