



Mahmoud Refaat

Date of birth: 23/5/1988

Goal-Oriented Accountant with Four Years of Accounting Experience. A highly motivated with an innate ability to solve financial and accounting problems. On a personal level I'm a friendly, approachable and fast learner individual who can work well both within a team and individually. Right now I hope to encounter a team of professionals that can provide further training.

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📍 Second District - Obour, Qalyubia, Egypt

WORK EXPERIENCE

Accountant

Consultant Group for Resorts and Investments

05/2018 – Present

Cairo, Egypt

Achievements/Tasks

- Provides financial information to management by researching and analyzing accounting data; preparing reports.

Accountant (Inventory)

Total F.M - Amer Group

06/2017 – 04/2018

Ain Sokhna

AMER GROUP IS A LEADING REAL ESTATE DEVELOPER.

Achievements/Tasks

- Developing inventory analysis reports and analyzing variances, Assisting in the improvement in internal controls related to inventory, Verifying accurate standard costs, Monitoring inventory transactions, Reconciling inventory accounts to the general ledger, Preparing monthly journal entries as needed and Special projects as required.

Accountant (Receiving Clerk)

Total F.M - Amer Group

01/2015 – 06/2017

Ain Sokhna

AMER GROUP IS A LEADING REAL ESTATE DEVELOPER.

Achievements/Tasks

- Receiving shipments and signing paperwork upon receipt and Unloading packages from incoming trucks.
- Working a period from 9/2014 - 12/2014 in Golf Porto Marina.

Cashier

Total F.M - Amer Group

06/2014 – 09/2014

Golf Porto Marina

AMER GROUP IS A LEADING REAL ESTATE DEVELOPER.

Achievements/Tasks

- Receive payment by cash, check, credit cards, vouchers, or automatic debits and Count money in cash drawers at the beginning of shifts to ensure that amounts are correct and that there is adequate change.

CERTIFICATES

Bachelor's Degree. (09/2011 – 06/2014) Graduated from Future (09/2011 – 06/2014)

Graduated from Future Academy in information system with "GOOD" degree.

PROFESSIONAL SKILLS

Ability to settle in working environment as required.

Hard worker.

Work well under pressure as part of a team.

Fast learner.

Ability to assume responsibility.

Polite and respectful.

Ability to settle in working environment as required.

LAST SALARY

4000

LANGUAGES

Arabic



English



TECHNICAL SKILLS

Computer Skills: very good knowledge of PC applications (Microsoft Office Word, Excel, Access and Power Point).

SAP Stores and Purchasing.

Basic networking.

INTERESTS

Reading History.

Watching Documentaries.

Playing Football.